

Government of Jammu & Kashmir
Jal Shakti Department
Civil Secretariat, Jammu.

Subject:- Empanelment of Concurrent Auditors under Jal Jeevan Mission In UT of J&K.

Reference:- Letter No. SMD(K)JJM/2020/10 Dated 25.02.2021

Government Order No. 66 -JK(JSD) of 2021

Dated: 04 .03.2021

Sanction is hereby accorded to the empanelment of following Firms as Concurrent Auditors under Jal Jeevan Mission in the UT of J&K.

S. No.	Name of the Firms with address
1.	Ajay Sawhney & Co. 104/A, First Floor, North Block, Bahu Pkaza, Rail Head Complex, Jammu-180012.
2.	ATP & Co. H. No. 36, Sector -7, Channi Himmat Jammu
3.	G.K. Surekha & Co. 1 st floor, H. No. 02 Kachi Chawni, Jammu 180001
4.	Goyal Parul & Co. 54, Meedo Complex, Near Saharanpur Chowk Dehradun-248001, Uttarakhand,
5.	JNSB & Co. 301 Nilgiri Appts 30 Central Avenue Road Geetanjali Talkies Square Nagpur 440018 & 108 Sector 1c, Trikuta Nagar, Tawi, Jammu, Tawi, 180012
6.	R. Seth & Associates Ground Floor, The Crystal Heights Behind J&K Bank (Sonwar Branch)-190004
7.	SAGA & Co. Hall No. 412 A2, South Block, Bahu Plaza Jammu J&K-180012

The empanelment/ engagement of these firms shall be subject to following conditions:

1. The empanelment shall not guarantee the engagement of the firm as Concurrent Auditor, which shall be subject to its participation and qualification in the bidding process to be carried out by the concerned District Jal Jeevan Mission.
2. The engagement of the firm as Concurrent Auditor shall be through e-procurement mode after identifying scope of the work, strictly as per operational guidelines of Jal Jeevan Mission, GFR-2017 and other standing orders of Finance Department.

3. The engagement of the Concurrent Auditors shall be subject to the verification of credentials and fulfillment of minimum eligibility requirements at the time of evaluation of proposals to be invited by the DJJMs.
4. The District Jal Jeevan Mission may identify the scope of the work as per the requirements in their respective Districts.
5. The main objective of Concurrent Audit is to carry out systematic and timely examination of financial transaction and procedures adapted on regular basis to ensure accuracy, authenticity, compliance with procedures and guidelines by substantial checks and not by test checks, which includes:

- a) To ensure compliance of JJM operational guidelines, GFR 2017 and rules for contracting procedures.
- b) To ensure timely maintenance of records/ registers pertaining to tenders/ contracts. This includes ensuring that the measurements books (Works Registers) are timely recorded and requisite checks and certificates are in order.
- c) Ensuring the Maintenance of evidence-based records of support activities (IEC/HRD) carried out in the District.
- d) Timely and proper maintenance of records pertaining to water testing at Divisional/ Sub Divisional Water Testing Laboratories.
- e) To determine whether the financial management arrangements including internal control mechanisms are effectively working and to identify areas of improvement to enhance efficiency.
- f) To ensure voucher/ evidence-based payments to improve transparency.
- g) To ensure accuracy and timeliness in maintenance of books of accounts.
- h) Ensure timeliness and accuracy of periodical financial statements.
- i) Ensure compliance with laid down systems, procedures, and policies.
- j) Assess and improve overall internal financial control system.

6. The indicative scope of work, as per EoI for Concurrent Auditor is as under:-

- a) Audit of District Jal Jeevan Mission (DJJM) and GP/ Panchayat Paani Samiti Accounts and expenditure incurred by DJJM and GP/ Panchayat Paani Samitis (where ever required).
- b) Audit of financial statements of DJJM/ Panchayat Paani Samitis (where ever required).
- c) Timely post-payment examination of each Running Account Bill and pre-payment examination of Final Bill, for verification of level of compliance with financial norms and procedures of the operational guidelines.

- d) Monthly but timely submission of Concurrent Audit Reports of the DJJMs and Panchayat Paani Samitis (wherever required).
- e) Vetting of the ATRs by DJJMs and providing observations there on.
- f) Vetting of the ATRs by GPs/PPSs and providing observations there on.
- g) Any other item incidental or consequential to accomplishment of the Mission objective.

By Order of the Government of Jammu & Kashmir.


Sd/-
(M.Raju) IAS
Commissioner/Secretary to the Government
Jal Shakti Department

No. JSD/Adm/24/2021

Dated .03.2021

Copy to the:-

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India, New Delhi.
2. District Development Commissioner (s) (Chairman DJJM).
3. Chief Engineer, Jal Shakti (PHE) Department, Jammu/Kashmir.
4. Director, Archives, Archaeology & Museum, J&K.
5. Additional Mission Director, State Mission Directorate of Jal Jeevan Mission, J&K.
6. OSD to Advisor (B) to Hon'ble Lt. Governor.
7. Pvt. Secy. to Chief Secretary for information of the Chief Secretary, J&K.
8. Pvt. Secy. to Commissioner/Secretary to the Government, Jal Shakti Department.
9. Government Order file (w.2.s.c).
10. I/c Website Jal Shakti Department.


Arun Kishore Kotwal (KAS)
Additional Secretary to the Government
Jal Shakti Department